



PRE-BID CONFERENCE MEETING MINUTES

Travis Field Water Reclamation Facility
Event Number: 7169
CIP Number: SW-524-10
2nd Floor Media Room, City Hall
May 29, 2019 at 10:00 AM

INTRODUCTIONS:

The Pre-bid Conference Meeting sign-in sheet will be made available as an attachment with the Addendum #1.

BIDDING PROCEDURES:

Project Contact – Brittany Gashi – City of Savannah Purchasing Department
Email: bgashi@savannahga.gov
Phone: 912-651-6425
Office Location: 301 West Oglethorpe, 2nd Floor, Traub Room

All of the project questions are due in writing by June 24th at 12:00 p.m. via the City Portal or via email to Brittany . Email is preferred if contractor has multiple questions to be submitted. (Brittany Gashi will respond to each email, if you do not receive a returned email, please call her to ensure she has received it.)

Manual Bid Submissions are due July 2nd at 1:30 p.m. at 301 West Oglethorpe, 2nd Floor, Traub Room. No Electronic Submissions will be accepted.

All issued addenda must be acknowledged in the bid, or the bid will not be considered.

All bids which have met the DBE goal will have their bids read aloud on July 9th at 1:30 p.m.

The Office of Business Opportunity will reach out to those who may not have initially demonstrated compliance with the DBE goal to see if the goal can be met.

DISADVANTAGED BUSINESS ENTERPRISE (DBE) REQUIREMENTS:

Project Contact – Deanni Gibbs – Office of Business Opportunity
Email: DGibbs@savannahga.gov
Phone: 912-652-3175
Office Location: 801 East Gwinnett Street

For this project, there is a 20% DBE goal with 10% Local DBE. The Local DBE names are listed on the City of Savannah Office of Business Opportunity webpage.

If you are having any DBE issues, please call Deanni or stop by the OBO office and they will provide assistance.



On the Schedule of Participation, please make sure to list the name of the sub-contractor, all contact information, and percentage of participation per each sub-contractor.

The City does have a small business contract financing program available (flyers made available).

HIRE SAVANNAH PROGRAM:

Project Contact – Sheron Morgan – Worksource Coastal

Email: smorgan@savannahga.gov

Phone: 912-351-6379

Office: 7216 Skidaway Road, Suite A, Savannah, GA 31406

Found in the bid file, there is an affidavit to be signed which confirms that the contractor agrees to interview someone presented by Hire Savannah if an open position is available. The contractor is agreeing to interview someone for an open position, not agreeing to decide to hire them for the position.

CONTRACT ADMINISTRATION:

Project Contact – Stephanie Takenaka – Water Resources & Public Works - Contract Analyst

Email: STakenaka@savannahga.gov

Phone: 921-644-7783

Contractor must comply with the Davis-Bacon Wage Decision, which will be provided in the contract. The City would like to receive the pay-roll weekly; but requires the pay-roll be submitted on a monthly basis.

PROJECT DESCRIPTION & ADDITIONAL INFORMATION:

- The new Travis Field Water Reclamation Facility (WRF) will be constructed on the site of the old existing Travis Field Wastewater Treatment Facility, this will include the demolition of the existing structures, with exception to the existing on-site Lift Station 40. The property is located at the rear end of the Air National Guard (ANG) property. In addition, the ANG is making available a laydown area shown in the project specifications.
- The new Travis Field WRF is a double stacked membrane treatment facility consisting of two phases. The first phase consists of a 4 MGD facility which is expandable to a second phase 8 MGD facility. The existing on-site Lift Station 40 is a major City lift station and must remain on-line throughout the project. The Lift Station 40 will be converted to the WRF influent pump station which will be pumped to the Headworks system. Major components of the project include: Headworks with Drum Screen and a stacked tray grit separator, Equalization Tank, MBR System with an attached building, UV Disinfection System, D.O. System, Effluent Pump Station, Drain Pump Station, Caustic and Alum Chemical System, Sludge Dewatering Facility which can utilize a reconditioned City bely press unit. The site will include typical storm water drainage, paving, and grading.

- Since the WRF is located on the ANG property, the contractor and anyone who spends any appropriate amount on-site, must apply for the Department of Defense badge. The successful bidder will receive escort privileges for the site superintendent. The ANG has insisted that the contractor maintain the conditions of the existing road leading to the site. All of the special site requirements, such as Department of Defense badges, are listed under General Requirements and Special Project Procedures in the specifications.
- In their bid, the contractor should account for, as stated in the Specifications - Operation and Maintenance section, hiring a certified operator to manage the plant during the start-up while City of Savannah operation team is learning to manage the system.
- The size of the job site is very tight, approximately 3 acres. The contractor should account for strategic staging during the project. The Air National Guard has provided a laydown area for this project; an exhibit with dimensions of the area is shown in the Special Project Procedures.
- Included in the Appendices are the bid prices from Equipment Suppliers, we are awaiting the SCADA and Belt Press which will be given in an Addendum.
- Please don't call or email the project team members (City Staff or Consultant's Design Team) with questions. They are not allowed to answer them; all questions must go through purchasing and will be answered in writing in an addendum.

QUESTIONS & ANSWERS:

- Q: *Please clarify, in the Variable Frequency Drive Units Specification, can the contractor use 18-pulse VFD's or 6 pulse VFD's with filters, or Active Front End VFD's?*
A: **18-pulse VFD's should be used.**
- Q: *Can the substantial completion be extended to 720 days and another 60 days for final completion (which will include the startup phase) for a total of 780 days?*
A: **This will be taken under consideration and will be posted in an addendum.**
- Q: *How often will an addendum be released throughout the questions period?*
A: **An addendum will be released periodically throughout the questions period. The final addendum will be releases 3 business days prior to the bid opening.**
- Q: *The Davis-Bacon Wages included in the Specifications includes Heavy as well as Building to be used for the Water Reclamation Facility. Would only Heavy be used for the WRF?*
A: **Heavy should be used as much as possible, the vertical construction aspect was included due to the finished interior space for the laboratory. If contractor cannot find anyone in heavy construction area, you should rely on vertical construction wage rate.**
- Q: *What is the time-frame that you anticipate between receiving the Bids and the Notice to Proceed if:*
 - *The low bid is within Engineers Estimate?*



- *The low bid is over the Engineers Estimate?*
A: **If the low bid is in excess to the Engineers Estimate, the timeline is currently unknown. If the low bid is roughly within the Engineers Estimate, it typically takes 2 – 2 ½ months to Notice of Award. In addition, we are waiting for EPD Construction Permit due to the Public Notice period. We are anticipating the Approved EPD Construction Permit by the time the Notice of Award is given.**
- Q: *What is the Engineer's Construction Estimate?*
A: **We cannot release the Engineer's Construction Estimate.**

All remaining questions must be asked in writing through the Purchasing Department.

A site walk was held after the completion of the meeting at 198 Darque Road.

The meeting ended at approximately 10:35 AM.