

REQUEST FOR INFORMATION FORM (RFI)

Date: _____ Request #: _____

Project: _____ Project #: _____

Bidder: _____ E-mail: _____

Address: _____

Clarification/Information Requested By: _____

Attention: _____

Re: _____ Drawing #(s): _____ Specification #(s): _____

Description (Attach sketches as required):

<input type="checkbox"/> Attachments:		Prepared by:
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Response:

Response prepared by:

Date response sent to contractor:

Cc:

Submit RFI Forms to:

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