



CITY OF ATLANTA

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Mayor

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DEPARTMENT OF PROCUREMENT
Martin Clarke
Interim, Chief Procurement Officer

June 02, 2020

Dear Potential Proponents:

Re: RFP-S 1200492, Annual Contract for Major Mechanical Repairs and Services for the DWM

Attached is one (1) copy of **Addendum Number 1**, which is hereby made a part of the above-referenced project.

For additional information, please contact Ms. QuoVadis Wright, Contract Specialist, at (404) 782-3379 or by email at qwright@atlantaga.gov.

Sincerely,

DocuSigned by:
Martin Clarke
E14114FE1107482...
Martin Clarke

MC/qw

**RFP-S 1200492, Annual Contract for Major Mechanical
Repairs and Services for the DWM
Addendum No. 1
June 2, 2020
Page 2**

ADDENDUM NO. 1

This Addendum No. 1 forms a part of the Request for Proposals (“RFP”) and modifies the original solicitation package as noted below and is issued to incorporate the following:

1. **Attachment No. 1:** Responses to 7 Questions.
2. **Revision:** Due to COVID-19, in lieu of the conference, a second Q&A period has been extended to allow for any additional clarifying questions.
3. **Revised Question Due Date:** **Thursday, June 9, 2020 at 12:00 P.M.**
4. **Revised Proposal Deadline:** **Thursday, July 9, 2020 at 2:00 P.M.**
5. **Revision:** Part II, Contents of Proposal has been revised as of 5-28-20.
6. **Revision:** Cost Proposal Form has been revised as of 6-01-20.

All questions and inquiries concerning this project should be directed by email to QuoVadis Wright, at qwright@atlantaga.gov.

The Proposal due date **HAS BEEN** modified and Proposals are due on **Thursday, July 9, 2020** and should be time stamped into the system no later than **2:00 P.M.**

****All other pertinent information is to remain unchanged****

RFP-S 1200492 Questions and Answers

1. On the cost proposal there is no line item to bill for Bond, Builders Risk or GL Insurance. Since the cost of these items are directly related to the final contract cost, would the City add a line item in the cost proposal for these items? For example, we note on some prior contracts there were line items:

P & P Bond will be billed at _____% of the contract value.

General Liability Insurance will be billed at _____% of the contract value.

- **Response: No.**

2. Group B - Mechanical Materials: For furnishing materials (at job site without installation) necessary for completion of work items to be determine by the City of Atlanta. Materials to be furnished as list price minus discount.

Discount off list of materials _____

Requested Contingency _____

Subtotal for Group B

**There is no definition of these items. Please provide additional measurement and payment information, so we can provide the requested information. Also, without knowledge of what is required/needed and the different vendors required for each item, it would be difficult to determine if a discount is available.*

If a discount is available, based on which vendor is used, a different discount may be available by vendor.

Please provide any additional information of what is required under this bid item.

- **Response: Please provide a general discounted percentage rate to be applied to items used in this scope. If no general discounted percentage rate is offered, please indicate. Detailed and specific discounted percentage rates can be negotiated after contract award.**

3. In Appendix A- OCC, the Small Business Opportunity Program Policy states the goals for minority and female business enterprises are set for this project on page 6. However, page 6 isn't included in this section. Could you clarify if there are MBE/FBE goals for this project?

- **The associated diversity program for this project is appropriately noted as the Small Business Opportunity Program. Thus, there are no goals for MBEs or FBEs. The goals are strictly for the utilization of certified small businesses or SBEs. The goal of 25% is indeed set for this project and noted on page 10 of the Appendix A.**

4. Since this contract will involve providing services on an as needed basis, could you confirm if a Joint-Venture is indeed required?

- **Yes, a joint venture is required.**

5. Under 3.2.2 Organizational Structure (Tab in Volume 1), Sections 3.2.2.2 and 3.2.2.3 appear to be duplicates. Could you confirm whether or not another description was intended for section 3.2.2.3?

- **The duplicate information in Section 3.2.2.3 was removed. New information is now listed in this section.**

6. Since a Pre-Proposal Conference is not scheduled, will a second Q&A period be added to allow for any additional clarifying questions?
 - Yes, the second Q&A due date is Thursday, June 4, 2020 at 12:00 P.M.
7. The Requested Contingency has always been filled out with a number provided by the City. Please provide the Requested Contingency for the Proposal Sheet.
 - This information is provided in the Revised Cost Proposal form.